March 6, 2013

Course Recommendation Appeal Process

Students who disagree with their teacher's recommendation should follow the steps below in order:

Step 1: Speak individually with their teacher to understand the reasons for the recommendation and to appeal the recommendation.

Step 2: If there is still disagreement, the student should meet with the appropriate Department Head (see the table below for names and email addresses). Specific departments may ask for the student to produce particular work

samples.

Step 3: If there is still disagreement, the student may appeal to the principal.

Department Heads:

Department	Department Head	Email (there is an underscore between first and last name)
English	Mr. Baron	Brian_Baron@newton.k12.ma.us
Family & Consumer Sciences/ Business	Ms. Gordon	Donna_Gordon@newton.k12.ma.us
Fine and Performing Arts	Mr. Knoedler	Jeff_Knoedler@newton.k12.ma.us
Guidance	Ms. Borg	Shelly_Borg@newton.k12.ma.us
History and Social Sciences	Ms. Morrill	Jennifer_Morrill@newton.k12.ma.us
Mathematics	Mr. Rattendi	Steven_Rattendi@newton.k12.ma.us
Science/Technical Education	Mr. Gagnon	Gerard_Gagnon@newton.k12.ma.us
World Languages	Ms. DeRobert	Suzanne_DeRobert@newton.k12.ma.us