

# **CLASS of 2014! IT'S TIME TO ORDER YOUR CAP & GOWN FOR GRADUATION!**

**ALL ORDERS WILL BE PLACED WITH MRS. STONEHILL IN  
THE STUDENT CENTER DURING E BLOCK  
(ALL THREE LUNCHES) ON TUESDAYS IN MARCH!**

Print and fill out this [order form](#) and bring it with you at one of the following times:

OPEN DAY:	TUESDAY, MARCH 4
LAST NAMES BEGINNING WITH A-I:	TUESDAY, MARCH 11
LAST NAMES BEGINNING WITH J-R:	TUESDAY, MARCH 18
LAST NAMES BEGINNING WITH S-Z:	TUESDAY, MARCH 25
MAKE UP DAY:	TUESDAY, APRIL 1

**If you are unable to come during your assigned time, please email me as soon as possible at [julie\\_stonehill@newton.k12.ma.us](mailto:julie_stonehill@newton.k12.ma.us).**

**You may NOT leave a check/cash in Mrs. Stonehill's mailbox! Mailbox orders WILL NOT BE PROCESSED & you risk being charged a \$25.00 late fee.**

You will be required to pay your graduation fee when you place your order. This covers the cost of your cap and gown. The fee is \$45.00. You may pay with cash or check. Checks should be made out to *Newton South High School*, with "graduation 2014" written in the memo space.

## **Other important things to remember:**

- You **MUST** have a cap and gown to walk in graduation
- You must order your cap and gown by **APRIL 2**
- **IF YOU DO NOT HAVE YOUR ORDER IN BY APRIL 2, YOU WILL BE CHARGED A \$25.00 LATE FEE!**
- If you have cap and gown from a sibling or friend who graduated from South you may use it, however you will still need to order a tassel (\$15.00)
- You may also order a cap and tassel (\$25)
- No orders will be placed without payment
- Financial support is available on a need basis. Please notify your guidance counselor, your housemaster, or me if you need financial assistance

**IF YOU DO NOT NEED A CAP AND GOWN FOR ANY REASON, YOU MUST LET MRS. STONEHILL KNOW. ANYONE WHO HAS NOT CONTACTED MRS. STONEHILL BY APRIL 2 WILL HAVE A CAP AND GOWN ORDERED FOR HIM/HER AND WILL BE OBLIGATED TO PAY FOR THAT CAP AND GOWN, PLUS A LATE CHARGE OF \$25.00.**

WEBSITE ADDRESS: [http://www2.newton.k12.ma.us/~Julie\\_Stonehill](http://www2.newton.k12.ma.us/~Julie_Stonehill)