

Secondary OPT-OUT Forms for Release of Student Record Information

PERMISSION TO RELEASE STUDENT INFORMATION TO PTOs, SCHOOL PHOTOGRAPHERS AND OTHER THIRD PARTIES

Pursuant to the federal and state regulations governing student records, Newton Public Schools may release certain information concerning your child/you to third parties without first obtaining your consent, unless you notify Newton Public Schools in writing that you do not want such information to be released. "Third Parties" are defined in these regulations to be "... any person, private or public agency ... or organization other than the eligible student, his/her parent, or authorized school personnel." 603 CMR 23.02. For example, third parties to whom Newton Public Schools may release student record information would include PTOs, school photographers, the Newton Schools Foundation, NewTV and newspapers which report on student activities, etc.

The information that may be released is limited to the following: Student's name, ID number, address, telephone listing, date and place of birth, major field of study, dates of attendance, weight and height of members of athletic teams, class, participation in officially recognized activities and sports, degrees, honors and awards, and post-high school plans.

You will be asked to review this policy annually.

	Yes	No
I give permission for information concerning my child/myself (if over 18 years of age) to be released to third parties.	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for information to be released to school photographers so that student pictures can be identified.	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for information to be released to the PTO to be included in the school directory.	<input type="checkbox"/>	<input type="checkbox"/>

Publishing of Student Photographs on School Websites

Properly organized and constructed web sites contain key information for students, staff, and parents, as well as the local and global communities. The Web allows students not only to be users of up-to-the-minute data available but also be producers in an interactive dialogue in the online global community.

Publishing district, school, and classroom Web pages on the World Wide Web integrates many educational skills with electronic technology – writing, editing, word-processing, desktop publishing, graphic design, and media literacy among others. As appropriate, the school department approves of student pictures posted on the Web.

I give permission for a portrait, photograph or video production containing an image of my child/me (if over 18 years of age) to be posted on the Newton Web Pages. A student's name will not be placed with the student's picture unless the picture is being posted to give special recognition to that particular student, i.e., as the recipient of an award or an actor in a play.	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

Student Teacher Filming in Classroom

Student teachers are often required to use a portrait, photograph or video production containing an image of your child. This image will be used for internal college/university use only for student teacher evaluation purposes.

Parent/Guardian "OPT-OUT" Contract (For Students under 18 Years of Age)

I give permission for a student teacher to use a portrait, photograph or video production containing an image of my child/me (if over 18 years	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

For Middle and High School Students Only
OPT-OUT Form for Release of Student Record Information To Military Recruiters

Military Recruiters Access to Student Information under the "No Child Left Behind Act of 2001"

The "No Child Left Behind Act of 2001" requires public schools receiving federal funds to provide the names, addresses and telephone numbers of secondary school students upon a request made by **military recruiters**. The Act also provides that the parent/guardian of the student or the secondary school student may request that the school not release this information without the prior written consent of the parent/guardian or student. You will be asked to renew this request annually.

I give permission to release student information on my child/me (if over 18 years of age) to military recruiters.

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

**Opt-Out Form for Release of Student Record Information
to Institutions of Higher Education**

**Institutions of Higher Education Access to Student Information
Under the "No Child Left Behind Act of 2001"**

The "No Child Left Behind Act of 2001" requires public schools receiving federal funds to provide the names, addresses and telephone numbers of secondary school students upon a request made by **institutions of higher education**. The Act also provides that the parent/guardian of the student or the secondary school student may request that the school not release this information without the prior written consent of the parent/guardian or student. You will be asked to renew this request annually.

I give permission to release student information on my child/me (if over 18 years of age) to institutions of higher education.

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Is the student part of a military family?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

(Select "yes" if your student has a parent, sibling or other close family contact who is:

1. An active duty member of the United States Military or a National Guard and Reserve member on active duty orders, or
2. A veteran who has retired or been discharged, or
3. An active duty member who died while on active duty.)

Student's Name

Signature

Date