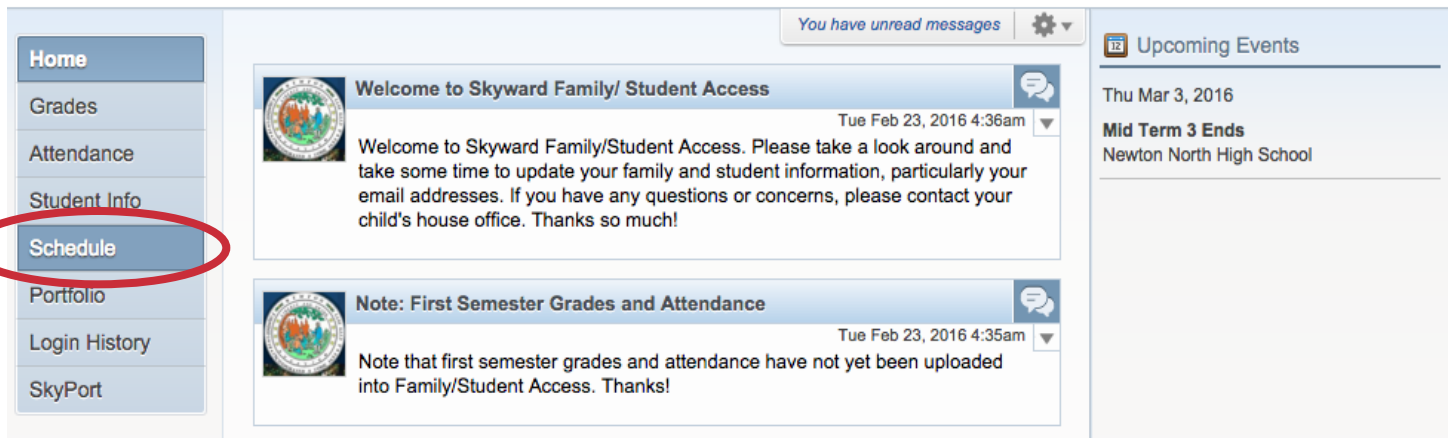


# Viewing Requests in Family Access

*Directions for parents/guardians to log on to Family Access to review students' recommendations and course and alternate requests.*

## How to navigate to the student request area:

- ▶ Log onto Student Access by clicking on the Skyward Logo on the NSHS website and entering your NPS log in.
- ▶ Click on "Schedule" in the menu on the left hand side.



Home

Grades

Attendance

Student Info

**Schedule**

Portfolio

Login History

SkyPort

You have unread messages

Welcome to Skyward Family/ Student Access

Tue Feb 23, 2016 4:36am

Welcome to Skyward Family/Student Access. Please take a look around and take some time to update your family and student information, particularly your email addresses. If you have any questions or concerns, please contact your child's house office. Thanks so much!

Note: First Semester Grades and Attendance

Tue Feb 23, 2016 4:35am

Note that first semester grades and attendance have not yet been uploaded into Family/Student Access. Thanks!

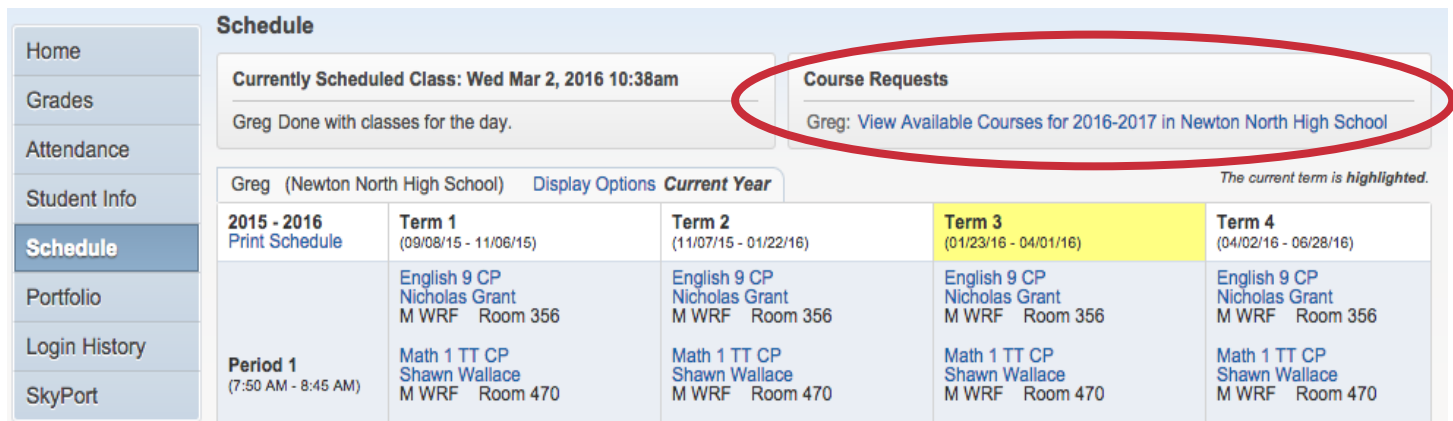
Upcoming Events

Thu Mar 3, 2016

Mid Term 3 Ends

Newton North High School

- ▶ Click "View Requests for 2016-2017 in Newton South High School in the upper right hand corner. Please disregard the information on the schedule page. We are working with Skyward to format student schedules to our block schedule.



Home

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**Schedule**

Currently Scheduled Class: Wed Mar 2, 2016 10:38am

Greg Done with classes for the day.

Course Requests

Greg: [View Available Courses for 2016-2017 in Newton North High School](#)

Greg (Newton North High School) [Display Options](#) **Current Year**

The current term is **highlighted**.

2015 - 2016 Print Schedule	Term 1 (09/08/15 - 11/06/15)	Term 2 (11/07/15 - 01/22/16)	Term 3 (01/23/16 - 04/01/16)	Term 4 (04/02/16 - 06/28/16)
	English 9 CP Nicholas Grant M WRF Room 356	English 9 CP Nicholas Grant M WRF Room 356	English 9 CP Nicholas Grant M WRF Room 356	English 9 CP Nicholas Grant M WRF Room 356
<b>Period 1</b> (7:50 AM - 8:45 AM)	Math 1 TT CP Shawn Wallace M WRF Room 470	Math 1 TT CP Shawn Wallace M WRF Room 470	Math 1 TT CP Shawn Wallace M WRF Room 470	Math 1 TT CP Shawn Wallace M WRF Room 470

## How to review your student's course recommendations and requests:

- ▶ The "Selected Courses" on the right are courses that were recommended by your student's teachers and electives that your student requested.
- ▶ The "Available Courses" on the left are elective courses that students can choose from. Enter the course number you are looking for in the search bar and click search to find a specific course.

**View Available Courses for 2016-2017 in Newton North High School**

Greg (Newton North High School) [View Requested Courses](#) [View Alternates](#)

Total Requests/Scheduled: 4 Total Credits: 7.000

**Available Courses for 2016-2017**

0031	Personal Fitness	1.000 Credits
0051	Wellness Activities	1.000 Credits
0061	Personal and Group Awareness	1.000 Credits
0071	Get Fit	1.000 Credits
0081	Introduction to Rock Climbing	1.000 Credits
0141	Aqua-Fit & CPR/AED/First Aid	1.000 Credits
0151	Aquatic Instruction	1.000 Credits
0161	Water Games	1.000 Credits
0171	Lifeguard Training	1.000 Credits
0181	Lifeguard Training	1.000 Credits

**Selected Courses**

0031	Personal Fitness	1.000 Credits
0061	Personal and Group Awareness	1.000 Credits
54221	Math 2 TT CP (*)	5.000 Credits
9281	Greengineering Work Study (*)	0.000 Credits

- ▶ Please note the "Total Credits" tally in the top right hand corner of the screen. A full course load with no studies or frees is 35 credits. Anything below 30 credits is considered under enrolled and requires counselor approval. Please use this indicator to make sure your student has a manageable schedule.

## How to review your student's alternate requests:

- ▶ In addition to selecting course requests, students should add alternates. **This step is very important as due to scheduling conflicts you may not receive your requested course.** Click on "View Alternates" to review your student's alternate requests.

**Available Alternate Courses for 2016-2017**


0031	Personal Fitness 1.000 Credits
0051	Wellness Activities 1.000 Credits
0061	Personal and Group Awareness 1.000 Credits
0071	Get Fit 1.000 Credits
0081	Introduction to Rock Climbing 1.000 Credits
0141	Aqua-Fit & CPR/AED/First Aid 1.000 Credits
0151	Aquatic Instruction 1.000 Credits
0161	Water Games 1.000 Credits
0171	Lifeguard Training 1.000 Credits
0181	Lifeguard Training 1.000 Credits

Total Requests/Scheduled: 2    Total Alternates: 2    Total Credits: 6.000

**Selected Alternate Courses**

1	0141	Aqua-Fit & CPR/AED/First Aid 1.000 Credits
2	0061	Personal and Group Awareness 1.000 Credits

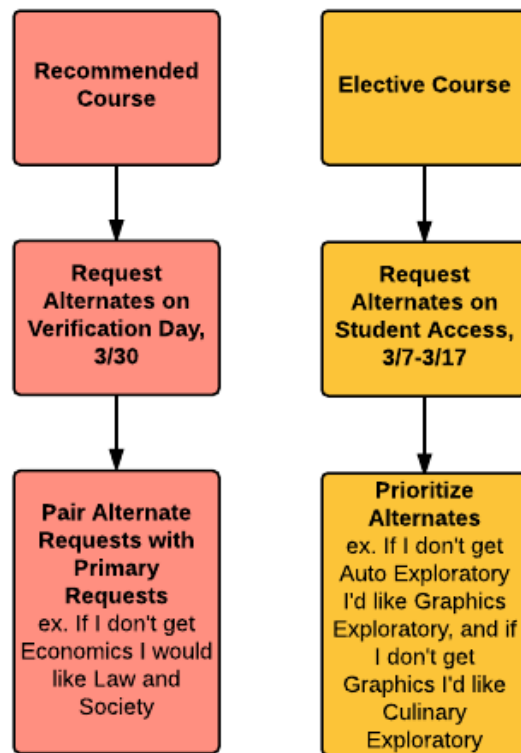
A maximum of 4 Alternate Courses can be assigned.



- ▶ Enter the course number you are looking for in the search bar and click search to find a specific course. **Students can select up to four alternate courses.**
- ▶ Students can prioritize alternates to let us know which of the alternate courses listed here they would most like to be enrolled in in the instance where they don't get their primary request. The number to the left of the course indicates the priority level your student has assigned to that course.

## Alternate requesting process:

- Students are only able to request alternates for elective courses on Student Access. On Verification Day they will have an opportunity to add alternates to courses for which they have been recommended.



*We encourage students and parents/guardians to work together to make course and alternate requests. If after you review your student's course requests your student would like to make any changes, they can simply log back on to Student Access and do so. Students can log on to Student Access to adjust their course requests at anytime between March 7th at 5pm and March 17th at 11pm. When you or your student log back in you will be able to see any updates teachers or counselors have made to your student's recommendations.*