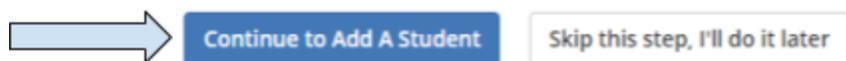


HS Student Activity Fee Transaction through MySchoolBucks

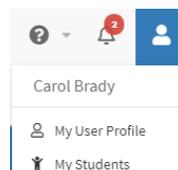
- To begin registration go to [MySchoolBucks.com](https://www.myschoolbucks.com) or download the mobile App
- Login with your account if you already have one (i.e. if you used it to purchase school meals).

- If you do not have an account, click on **Sign Up** button 
 - On the Sign up page select Massachusetts for the state, and when prompted for the district select **Newton Public Schools** as the school district and complete your Sign up information.
 - IMPORTANT** once you set up your account, make sure to click on **Continue to Add A Student**, or you can add your students at a later time under your profile.
 - If you are not able to find and add your child, please contact us at 617-559-9025.

Your user profile was created successfully. A welcome email has been sent to your inbox. Now let's add a student...



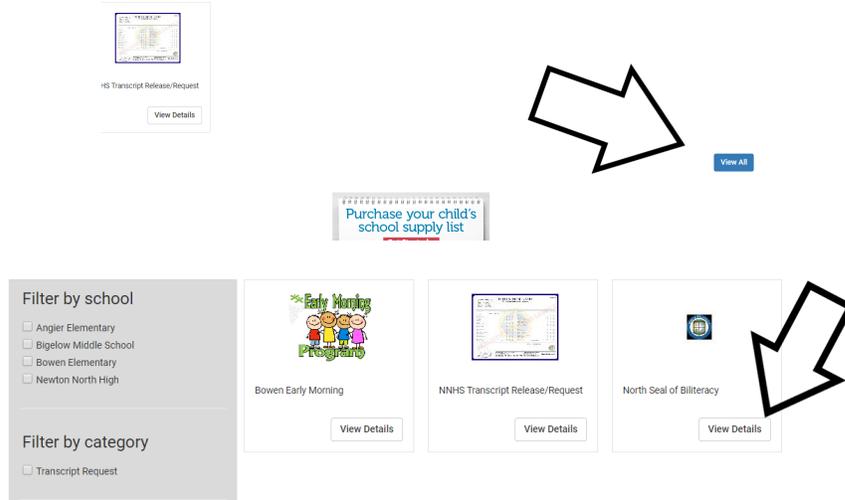
- If you already have an account, double check that all of your students who you plan to register for are assigned to your account. To do so, click on the profile and select **My Students** and use the Add Student button to add anyone missing.



- Once you have logged in, click on the **High School Fee's** link to begin the registration. Alternatively, under the **School Store dropdown** at the top, select "Browse All items"



- You will see all High School Fee Products available for your family based on the schools your children attend. If you do not see the product select "View All". Select the Product for your students' school that you would like to complete by selecting "View Details" ..



5. Once you select the appropriate product from above, complete the form.
6. **Note:** If you are requesting more than one test, use the **“Add to Basket ” option**, repeat steps 3-5 above and click **“Buy Now”** or click on the cart to begin the checkout process.
7. Within the Place Store Order page, review the product(s) you have selected and complete the transaction.
8. Once the order is successfully placed, a confirmation page will appear.

