

**NSHS PTSO Board Meeting Minutes
September 19, 2022 @ 7pm via Zoom**

In attendance: Michelle Wetlaufer, Will Adams, Maggie Schmidt, Katharina Elbert, Molly Owen Kiritsy, Kim Gallagher, Allison Lopez, Karina Sarkisyan Simonian

AGENDA

Financials Review

Celebrate South planning committee

Student Appreciation

Teacher Appreciation

Other Business

FINANCIAL REVIEW (Katharina)

-Income

- Dues collected of \$41K net to date (on par with last year). Goal of \$65K, \$17K is for SouthFest which comes in later through direct asks.
- PTSO received a \$5000 class gift from the class of 2022 which raises our grants budget to \$12,500 this year. Plan is to spend all \$12,500 this year.

-Expenses

- Department Level support checks handed out on 9/9 for a total of \$14,500 + \$1,000 for the vice president discretionary spending. NS Bursar takes in all checks and collects receipts - checks are written to "Newton South HS". Average \$450-\$810, a few larger of \$1,000 (WISE and VP Discretionary Fund), \$1500 (CORE) & \$2500 (Southside Program). PTSO will inquire in January about the history of these dollar amounts as well as if all the dollars have been spent. Principal also receives \$3000, which is handled through the PTSO.
- Teacher Appreciation 8/30 new staff lunch
- Administrative Expenses (website, communications, insurance, annual filing with state)
- Have moved to PTSO Finance Manager, away from QuickBooks
- Website was moved to GoDaddy and prepaid for 3 years

CELEBRATE SOUTH PLANNING COMMITTEE (Michelle)

-To be held October 15-22/23. Similar to a homecoming but not focused on the football team, started last year, goal is building school spirit. 9/20 is the first planning meeting during Lion Block. Working with each class, club, afterschool program, sports team, etc to get all involved.

STUDENT APPRECIATION

-\$1500 spent in past budgets. In years past, happens during Passing Time during WIN blocks (students showcase special talents throughout the hallways). PTSO provides refreshments (without wrappers). Planning is yet to begin.

TEACHER APPRECIATION

-Next Luncheon is early release on Thursday, Sept 29th. Planning to go back to buffet-styles lunches, which is a significantly lesser cost than individually packaged meals. Planning to do direct donation fundraising asks for teacher appreciation luncheons.

OTHER BUSINESS

-We will be hiring an outside accountant (same one Brown uses) to do the taxes.

-Picture day went really well

-Back-to-school parent meet and greets went smoothly. A little under-attended versus last year, but online was very popular

-Parent coffees will return this year. Hoping to hold one this fall, January has been the first date in previous years.

-Josepha has a lot of institutional knowledge and it has been invaluable having her fill in while Tami is on maternity leave. Tami is expected to return on October 14.

-PTSO Grant Committee planning to start the cycle in October to get first checks out in November. Will work in tandem with NSF liaisons to get grants funded from the best source.

-Directory is currently updating the teacher portion. Went live for parents on 9/19 - will do an email blast. Can be printed likely next week for distribution the following week.

Next PTSO Board Meeting is October 17 @ 7pm, planning for in-person @ Michelle's house (91 Nehoiden Road, Waban) with a Zoom option for those who cannot attend in-person

The PTSO upcoming Board Meeting schedule is: Oct 17, Nov 21, Dec 19, Jan 23, Feb 27, Mar 20, April 24, May 15, June 26