

NSHS PTSO Board Meeting Minutes

April 24, 2023 @ 7pm via Zoom

In attendance: Michelle Wetlaufer, Maggie Schmidt, Katharina Elbert, Will Adams, Allison Lopez

AGENDA

Finance Review

Teacher Appreciation Week

Volunteer Openings (Picture Day, Hospitality, Website, Beautification)

Other Business

FINANCIAL REVIEW (Katharina)

-Income

- \$68 dues (total collected to date \$44,896), \$152 treats for passing time (total raised \$353)

-Expenses

- Mailchimp (\$68), Filing Fees (\$107), Appreciation Valentines and Passing Time (\$179 + \$320), SouthFest deposits (\$850)

GRANTS (Molly via Email)

There are several unspent/outstanding grants - \$3489 unspent from spring cycle and \$1984 unspent from fall cycle. Committee will work during May to get the remaining receipts. The water bottle filling stations are moving forward. Current Grants Committee members will stay on next year.

TEACHER APPRECIATION WEEK (Michelle)

Week of May 8-12. Boosters will do magnets one day. Tami will do candy one day. PTSO will do cookies one day, coffee or seltzer one day, notes for teachers, pens and sticky notes with NS logo.

VOLUNTEER OPENINGS (Michelle & Will)

Hospitality committee is all set for next year, Grants committee is all set, talking to new finance/treasurer volunteer, looking for website volunteer, looking for new newsletter volunteer, METCO liaisons have been found, PTSO Co-President still needed, Picture Day volunteer needed in the fall, Beautification working on leadership transfer.

OTHER BUSINESS (Will & Michelle)

Looking into creating a tax-exempt PTSO Amazon Account. Working with Jenn Martin/Safe Routes to recover a bike rack. Planning for 2 teacher retirements this year. Ordering lanyards for step up day.

Recently learned the State gives grants for non-alcoholic prom after parties, Jason Williams applied and are waiting for word. SouthFest is June 6th. Will plan to begin fundraising in May.

The discovered account which consists of an accumulation of unspent PTSO dollars stretching back at least 7 years is held in a PTSO bank account using a PTSO tax id number and tracked by the bursar (Laura Gaspari) with notes and receipts. PTSO needs to report these unspent donation dollars as negative expenses in our next tax filing.

Upcoming Events: GELF fundraiser, 9th grade dance, school grounds cleanup on the 6th, NewtonServes on the 7th, Teacher Appreciation Week 8th-12th, Juniors Semi on the 13th, Boosters 5K on May 21st, Senior Send Off on June 2nd, end of the year staff breakfast on last day June 21st

Next PTSO Board Meeting is May 15 @ 7pm via Zoom

The PTSO upcoming Board Meeting schedule is: May 15 (Budget), June 26