

**NSHS PTSO Board Meeting Minutes
May 15, 2023 @ 7pm via Zoom**

In attendance: Michelle Wetlaufer, Allison Lopez, Teri Ginsberg, Katharina Elbert, Will Adams, Molly Owen Kiritsy, Maggie Schmidt, Ramon Downes, Saumya Khanduja

AGENDA

Introductions

Finance overview- Approved Budget for next Year

SouthFest

End of Year Breakfast

Senior Send Off

Retirement

School Council

AP Coordinator

New Family Meet and Greet Hosts

Open Positions

Other Business

INTRODUCTIONS (Michelle)

Ramon will be the METCO Liaison next year and Saumya is considering the treasurer position.

FINANCIAL OVERVIEW & APPROVED BUDGET FOR NEXT YEAR (Katharina)

Income

- Dues \$100, Targeted Fundraising for SouthFest \$2431, MA Northern District Attorney SouthFest Donation \$500, Amazon Smile \$43

Expenses

- Mailchimp \$68, Landscaping \$313, Teacher Appreciations \$719, Student Appreciation \$342
- Grants \$6070

2023-2024 Budget (See *Proposed 2023-24 NSHS PTSO Budget*)

- Access to the online directory will be uncoupled from dues donation - everyone will receive access to the directory, which will not be printed. PTO will collect dues through Paypal next year, not Membership Toolkit.
- Small budget changes here and there from last year: largest dollar increases are in Student Appreciation/Community Engagement and Faculty Appreciation/Hospitality; School Support will be funneled through Tami and not sent individually from the PTSO; SouthFest will be moved from overall fundraising to its own targeted fundraising line - PTSO will contribute \$1500 to SouthFest and the remaining dollars will come from targeted fundraising.
- 23-24 Budget will be voted on at next PTSO Board meeting

SOUTHFEST (Michelle)

5 parent volunteers are coordinating and all is going as planned. No big changes from last year. Hoping to bring in more donations from parents to lessen the food budget. Decorating and donations sign-ups have gone out, PTSO will continue to promote.

END OF YEAR BREAKFAST (Michelle)

For all of the teachers, will be funded by dollars in the found bursar fund

SENIOR SEND OFF (Michelle)

June 2nd - luncheon will be funded by dollars in found bursar funds

RETIREMENT (Michelle)

3 teachers retiring this year, will receive Yeti mugs

SCHOOL COUNCIL (Michelle)

Looking for 7 more School Council members, most are rolling off. Meetings are once a month with students.

AP COORDINATOR (Michelle)

Pay is \$4200, must be available two weeks in May to help students sign up.

NEW FAMILY MEET AND GREET HOSTS (Michelle)

Incoming 9th grade family Meet and Greet - Aug 15 (hosted by Ramon Downes), 17 (hosted by Maggie Schmidt), 22 & 24. Still looking for 2 hosts.

OPEN POSITIONS (Michelle)

Hospitality committee is great, Website still being confirmed, still looking for Co-President

OTHER BUSINESS

Teri - Boosters 5K is Sunday May 21st @ 9am; City approved to change Brandeis Road along the school to *Lion Drive* - Mayor Fuller will announce this during the pre race program; \$4500 in prizes in the raffle for runners, walkers and volunteers; alumni tent; food; help spread the word

Maggie - PTSO Board Meeting Minutes from February, March and April 2023 were approved

Katharina - NewtonServes event was a success. 15 people showed up and worked hard.

NOTE: Next PTSO Board Meeting was moved up to June 12 @ 7pm via Zoom

The PTSO upcoming Board Meetings: August 21